

UET meeting

Tue 07 February 2023, 10:00 - 12:00

Boardroom

Attendees

UET members

John Vinney, Tim McIntyre-Bhatty, Jim Andrews, Susie Reynell

In attendance

Jane Forster, Sarah Hutchings (Present at: 2),

-Anand Pandyan -Sara White -Steve Ersser -Joanna Thurston Catherine Angell -Sue Green, Nikki Glendening -Michele Board -Colleen Harding -Jacky Mack -Geli Roushan (Present at: 3),

Phil Sewell, Jacky Mack (Present at: 4), Deborah Wakely (Present at: 5), Christina Pizot (Minute taking)

Meeting minutes

1. Minutes and Matters arising from the previous meeting held on 17 & 24 January 2023

Approval
Chair


Minutes

The minutes from the previous two meetings were approved with no further comments or redactions

Matters arising

None noted,

 Minutes_UET meeting_170123 (2).pdf

 Minutes_UET half day discussion meeting_240123.pdf

2. Finance discussion

Susie Reynell

Present: Sarah Hutchings

2.1. Cash flow update

Information
Sarah Hutchings

SH joined the meeting to review the latest cashflow position. Key highlights noted were:

[REDACTED]

2.2. Bids for approval

Approval
Susie Reynell

-RED ID: 13483 – “(De-)Constructing Marginalized Identities: Northeast England and East Germany in Social and Media Discourse (DeCoMI)”, AHRC/DFG – PI: Antje Gluck

-RED ID: 13475 – “How does massage therapy provide therapeutic benefit? A Mechanism exploration into hypoalgesia and passive stiffness”, Massage Therapy Foundation – PI Jon Williams

-RED ID: 13482 – “Current and future strategies for Currency Detection Dogs and their implications to international policy”, Home Office (Border Force)– Samuel Rennie

SR reviewed the above bids. SR had some reservation around the cashflow for the second bid (RED ID: 13475) but would ensure to review the cashflow terms nearer the time as well as the T&C. SR was content to approve all the bids from a finance point of view.

On that basis, UET approved all three bids.

 Narrative for UET meeting 7.2.22.pdf

2.3. Student number model

Discussion
Sarah Hutchings

SH noted that the first draft of assumptions and individual establishments for each areas had been shared with ULT. This was now with the budget holders to validate. the next phase would be looking at the size of the pay gap.

3. FHSS student experience follow-up

Attendees:

-Anand Pandyan
 -Sara White
 -Steve Ersser
 -Joanna Thurston
 -Catherine Angell
 -Sue Green
 -Nikki Glendening
 -Michele Board
 -Colleen Harding
 -Jacky Mack
 -Geli Roushan

 The above attendees joined the meeting for a follow-up from the 'nursing & midwifery' courses discussion which took place at the 15 November 2022 meeting.

UET wanted to get some general background and details on how things had improved or changed from the last conversation.

- Key discussion points
 - Level 6 feedback had been received and a meeting with Heads of Departments and Deputy Heads had taken place. Engagement with students had increased and we were confident in that area. In terms of assessment & feedback, and learning resources, we were progressing but still needed some work. The awareness of SUBU coming to the Lansdowne campus was increasing and was an important step.
 - Personal tutors' system had also made a great impact (AP)
 - On learning resources, students wanted out of hours access to simulation suites and there was a shortage of staff to train students on the technical kit.
 - On recruitment, most posts had now been filled and these were experienced clinical practitioners but not experienced academics, they were being supported with this.
 - The conversation with students was important. The work on creation of social spaces had received some great feedback from students (JT)
 - A large group of our students come from deprived area and these students have no experience of higher education. It's about setting their expectations (CA). SW said that recruitment from widening participation categories was not a new thing and was a strength in the department.
 - Work was ongoing to set student expectations about how the students manage their emotions and how they cope with challenging feedback (NG).
 - In Adult nursing some of these changes would be built into the new curriculum being validated for the future.
 - There was also a broader issue of 'belonging' for staff which then translated to students. This was a cultural conversation and the staff development sessions were important especially for Programme Leaders. (AP)
 - There were ongoing issues with practice due to the challenging circumstances.
 - Regular contact with Programme Leaders was key as well as personal tutoring.
 - Timetabling was important for students to feel more in control and therefore they had started releasing early rough drafts in order for students to plan their week. (SE)
 - There was a conversation about supporting students from disadvantaged backgrounds to become active learners – the suggestion was that they were interested in learning for earning and not academic learning. There were also cost of living pressures.
 - JA asked about the comparative situation – why were other departments in equally challenging parts of the country doing better. One suggestion was cost of living – JA asked the team to look at comparative data and see what we could learn from other universities with better results.

- Actions

-follow-up discussion in May to be set up

Present: -Anand Pandyan -Sara White -Steve Ersser -Joanna Thurston Catherine Angell -Sue Green, Nikki Glendening
 -Michele Board -Colleen Harding -Jacky Mack -Geli Roushan

4. Standing item: OfS and Government Reporting

Discussion
Jacky Mack, Phil Sewell

- Reportable events update


No new updates.


- Update of Readiness Review Action Plan

PS gave an update on the Apprenticeship ILR Records Issues Report. PS reviewed and closed down a couple of the queries which UET had raise at the last meeting.

PS advised UET of another issue which had been found around our QARs (Quality Achievement Rate) for 21/22 year which had decreased. Manual errors had also been found alongside the process.

PS noted that the issues highlighted in the report to UET would need to be reported and we needed to get an internal audit scheduled as soon as possible.

 Apprenticeship ILR Records Issues Report v3.Final - Update.pdf

 UET Update - 31 Jan 23.Final.pdf

Present: Phil Sewell, Jacky Mack

5. Standing item: Board and sub-committee preparation

Discussion
Deborah Wakely

- ARG agenda - 17 March 2023

DW joined the meeting to review the draft ARG agenda for the 17 March. DW noted that the Chair was waiting confirmation from the the auditors whether the assurance mapping would take place at this meeting or the next one.

-under 6 - SR noted that there would be an update on procurement and payroll audits (6.4)

-under 7 - SR confirmed that this would be a verbal update

DW would confirm the agenda with the Chair before commissioning the papers.

 ARG Draft Agenda 17 March 2023.pdf

Present: Deborah Wakely

6. SQS review

Discussion
Chair

UET reviewed the documents. This would be discussed further at the ULT meeting on the 8 February.

 Scope.pdf

 Bournemouth University - External Review of Student Experience and Continuation Proposal.pdf

7. Future Meetings and Items

Note
Chair

-ULT meeting - 8 February 2023 agenda

-ULT - 22 February 2023 agenda

Both agendas noted.

 ULT agenda 8th Feb 2023.pdf

 ULT agenda 22nd Feb 23.pdf

8. AOB

- JA advised UET of a possible Arcadia bid
- The following bids were approved out of meeting on the 14 February:

-RED ID: 13340 – “People & Puffins: Developing new scientific methods to investigate how environmental change and exploitation by past communities of Northern Europe has impacted current auk populations.”, British Academy – Samuel Walker (Fellow)

-RED ID: 13420 – “Story-Audience-Impact: Forms and Strategies in Feature Documentary”, AHRC/DFG – Catalin Brylla

-RED ID: 13414 – “The shape of things to come: 3D digital modelling and quantification of changes in the human pelvis in order to improve skeletal age-at death determinations”, Leverhulme – Heather Tamminen (Fellow)

-RED ID: 13457 – “People & Puffins: Developing new scientific methods to investigate how environmental change and exploitation by past communities of Northern Europe has impacted current auk populations”, Leverhulme – Samuel Walker (Fellow)

-RED ID: 13481 – “Understanding the impacts of restoration, management, and climate change adaptations on biodiversity in human-modified tropical forest landscapes”, Leverhulme – Helen Slater (Fellow)

-RED ID: 13497 – “Co-Design of an intervention to investigate the drivers of inequalities in nutrition and healthy ageing for older adults from underserved and ethnic minority communities”, MRC– PI Jane Murphy

-RED ID: 13509 – “Improving outcomes with Robotic Surgery and Artificial Intelligence in Orthopaedics (ROSARIO)”, Research England – Tom Wainwright

AND

-CPD income for University Hospitals Dorset NHS Foundation Trust